



United Way
St. Catharines & District

United Way of St. Catharines & District is currently seeking a *Coordinator of Labour Programs and Services*.

The Coordinator of Labour Programs and Services works with the Niagara Regional Labour Council, the Canadian Labour Congress and United Way to build stronger and healthier communities.

The work includes developing and implementing joint community events and initiatives; engaging union members in becoming active community participants; and facilitating the Labour Community Advocate training program. The position also plays an important part in working with unions during the annual United Way fundraising campaign and providing a voice for the Labour movement in United Way's work.

This is a full-time position reporting to the Executive Director of United Way on an administrative basis, with joint program responsibility to United Way, Canadian Labour Congress and Niagara Regional Labour Council. The Coordinator of Labour Programs and Services liaisons with other Labour Program staff across Canada to deliver a nationally-coordinated program.

Experience in the Labour movement is essential. The successful candidate must have knowledge of, and experience operating within the structures and decision-making processes of labour bodies affiliated with the Canadian Labour Congress. Experience with adult education and facilitation is valued, as is experience with United Way and community organizations.

This is a position requiring strong interpersonal skills, problem-solving abilities and creative thinking. Fundamental computer skills, good writing and verbal communication skills and strong organizational skills are required. The successful applicant must have the ability to balance and respond to different requests and priorities.

Applicants must be willing to work flexible hours, including evenings and weekends with some travel required. They also must possess a vehicle and a valid driver's license.

Please submit your resume by 4:30 pm on July 6, 2018 to shana@stcatharines.unitedway.ca Please ensure you receive an email confirming your resume has been received.

Only those selected for an interview will be contacted.

United Way of St. Catharines & District, the Canadian Labour Congress and the Niagara Regional Labour Council are committed to employment equity and are actively seeking to ensure a workforce representative of our community. Applicants from equity-seeking groups are encouraged to self-identify.



Canadian Labour Congress
Congrès du travail du Canada



Please note: United Way of St. Catharines & District is currently in the process of amalgamating with United Way of Niagara Falls and Greater Fort Erie and United Way of South Niagara. The incumbent will be hired by United Way of St. Catharines & District, but will maintain the same position in the newly amalgamated United Way, expected to form in the summer of 2018.